

Enrolment, Assessment & Recognition Policy


New Horizons is committed to ensuring all clients enrolling on courses are treated fairly and equitably, and are clearly informed of the enrolment, assessment and recognition processes, conditions and details regarding their chosen course, rights and obligations.

New Horizons will provide prospective and current clients with advice regarding relevant training products to meet their needs, taking into account the individual existing skills and competencies.

New Horizons offers assessment opportunities to all enrolled clients. New Horizons is committed to ensuring that all assessment is conducted in a fair and equitable manner, meeting the requirements of the relevant Training Package, industry expectations and standards.

New Horizons applies flexible assessment options, which recognize the diversity of individual client needs and circumstances, facilitating wherever possible the realization of their learning and vocational goals. New Horizons ensures that:

- All assessment and recognition options and processes implemented are in compliance with competency based assessment and Training Package requirements;
- All assessments ensure the integrity of the VET system;
- Assessment complies with the Principles of Assessment (POA) as prescribed in the Standard for RTOS;
- Evidence submitted for assessment is assessed in accordance with the Rules of Evidence (ROE) as prescribed in the Standard for RTOS; and
- All assessments are conducted by individuals who meet the necessary requirements as noted in the Standards for RTOs.
- Implements an assessment system that ensures RPL assessments comply with assessment requirements of relevant Training Packages, VET Accredited Courses;
- RPL assessment is conducted in accordance with the Principles of Assessment (POA) and Rules of Evidence (ROE);
- Adequate information and support are provided to clients in understanding the process and gathering reliable evidence to support their recognition claim;
- Appropriate recognition will be given to AQF Certification documentation issued by other RTOs.



Managing Director

21.12.18

Date